

Dear users,

we would like to inform you that with the software update to the new JoSuA version there are some new features – on top of improved user-friendliness. You can find the detailed instructions in the [FDZ Guidelines for On-Site Use and Remote Data Access](#). We would also like to draw your attention to the fact that the FDZ has published a [Data Protection Manual](#). Please use this, especially when using the Presentation / Publication mode in JoSuA. This simplifies the approval process for us and for you.

Username

- For the on-site access: Your user name for on-site use is composed of the leading 9 characters of your last name, the first character of your given name, the project's number (minus „fdz“) and the appendix *@fdz-gaeste.ba*.
- For JoSuA: From now on, every user has only one username in JoSuA, which is valid for all their projects. Your user name is composed of the leading 9 characters of your last name and the first character of your given name.

New menu

- After you have successfully logged in, the welcome page will appear. The main menu consists of several tabs: Home, Projects, Submission, and Transfers, which will be described in more detail below. The tab Home is the selected default. In the right upper corner, you can change your password or log out.

Uploading do-files before or after on-site visit through “Transfers”

- All do-files uploaded for transfer before or after an on-site visit are listed here. After the FDZ has checked your do-files (status “ACCEPTED” or “CENSORED”), you can download the do-files through clicking on the file's name or the arrow on the right to develop them at home further or for remote data access. You can also upload new do-files by clicking “+”.
- For the preparation or at the end of your on-site visit, please upload all modified do-files to JoSuA with the “Transfers” feature. Because of this new feature, there is no need for starting a Presentation / Publication Mode Job when transferring do-files. This makes the “STOP” in the master do file obsolete.
- In case you need the results for presentation or publication purposes right after your on-site visit, please upload all necessary do-files, including a corresponding master.do, additionally in the Presentation / Publication Mode.
- That implies that in case you need both your do-files and your results after your on-site visit, you need to upload your do-files both through the “Transfers” feature and in Presentation / Publication Mode.
- Only individual files can be uploaded in "Transfers". If you have a large number of do-files, it can be advantageous to upload them as a zip archive to "Transfers".

Uploading ado-files through “Resources”

- In principle, ado-files should be installed from the [Ado Repository](#) to the \$ prog directory using the *net install* command. This means that they are available both during on-site visit and in remote data access via JoSuA. Only if ado-files are not part of the repository, they can be uploaded to JoSuA via the Resources tab and are then available for remote data processing as well as for on-site visits.
- Resources (tab in detail view of a project): Upload ado-files for your project here. Each user can add files that all authorized project members can use for their jobs. If other project members already uploaded files, you can see them here. To add a new file click “+” and drag and drop the desired file into the window or click into the window to browse the file on your hard disk. Existing file names will be overwritten (keep this in mind especially with changing versions of ado-files). Please note that only pure text files can be uploaded via Resources. Uploading other formats (such as .mlib or .plugin is not possible).

- Ado-files previously uploaded to JoSuA are no longer available in the new JoSuA version. Please upload them again, in case they are not part of the [ado-repository](#) yet. If you can find them on the listed ado-packages, please install them to your \$prog directory using the *net install* command. Any ado-files stored in the directory \$prog are still available.

Job Termination through users

- From now on, users will be able to cancel running jobs independently. This is possible in the detailed view of the job clicking on the three points on the right.

Upload of R-scripts

- From now on, it is possible to upload R scripts (.R files) for the on-site visit using the "Transfers" feature.
- To start R jobs and to upload R packages that are not part of the R repository in the guest network, it will still be necessary to send them by e-mail.