

CEPR CONFERENCE TRAVEL REIMBURSEMENT POLICY

Travel Limits

The below list indicates the ceiling amounts up to which CEPR can reimburse travel costs related to a CEPR conference. **All travel limits mentioned are to include airfares as well as any other local/ground transport costs.**

Travelling from Travel limit

Within Europe € 450

Israel/Russia \$ 760

U.S./Canada East Coast \$ 760 (Chicago, DC, NY, Boston, Toronto, Montreal etc.)

U.S./Canada West Coast \$ 960 (Vancouver, Seattle, SF, LA, Arizona, Colorado etc.)

For other points of departure, please consult the conference organizers.

Air Travel

In all cases, **only economy airfares will be reimbursed** except in very special circumstances and only with prior approval. First class, business class and premium economy tickets will be reimbursed at the level of the economy fare.

Suggested arrival and departure dates will be clearly signalled in the CEPR meeting description. CEPR will only consider paying for an extra night in a hotel if the savings incurred (airfare plus hotel costs) are substantial.

Rail Travel

Participants electing to travel by train must take advantage of early booking fares where this is cheaper than purchasing tickets near to departure. **Reimbursement is made for second-class travel only.**

Car Travel

Participants choosing to travel to a CEPR conference in their own car may claim mileage reimbursement at £0.23 per mile for the roundtrip, up to the price of a second-class advance rail fare from their home to the conference.

Local Travel

Please use the public transport options wherever reasonably possible and limit your use of taxis to the necessary occasions only. **In all cases, local travel costs can only be reimbursed when the overall travel limit is not exceeded, and the claim is supported by receipts and/or tickets.**

Getting to Bamberg

<http://www.bamberg.info/en/service/anreise/>

Contact

For further feel free to contact the organizers:

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